

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP  
DECEMBER 12, 2011**

**DIRECTORS PRESENT**

Ed Mandich, Committee Chair  
Mike Safranski, Committee Member

**STAFF PRESENT**

Don Chadd, General Manager  
Hector Ruiz, District Engineer  
Teresa Teichman, Secretary to the Board of Directors  
Michael Perea, Special Projects Manager

**PUBLIC PRESENT**

No members of the public were present.

**CALL MEETING TO ORDER**

Committee Chair Mandich called the December 12, 2011 Executive Committee Meeting to order at 7:05 a.m.

**VISITOR PARTICIPATION**

Public comments were announced. No comments were received.

**ORAL COMMUNICATION**

Oral communication was announced. No comments were received.

**COMMITTEE MEMBER COMMENTS**

There were no committee member comments

**REPORT FROM THE GENERAL MANAGER**

Mr. Chadd advised he does not have anything that is not covered on the agenda.

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**BOARD AGENDA MATTERS**

**ITEM NO. 1) EXECUTIVE COMMITTEE MEETING REAP**

The September 12, 2011 Executive Committee Meeting Recap was presented to the Committee.

***The Executive Committee recommended the Board receive and file the September 12, 2011 Executive Committee Recap. (Consent Calendar).***

**ITEM NO. 2) DISCUSSION RELATING TO PENDING/FUTURE BOARD AGENDA TOPICS**

Mr. Don Chadd, General Manager, provided tentative outlines of discussion topics for future Board meeting for the months January through March 2012.

Discussion occurred relating to the Baker Regional Water Treatment Facility (BRWTF) financing options and a tentative timeline to hold a Special Board Meeting to discuss the projected and associated costs in more detail. Mr. Chadd discussed information relating to financing options through Irvine Ranch Water District (IRWD).

Mr. Chadd relayed information relating to the Santa Margarita Water Districts (SMWD) Chiquita Reservoir and a potential opportunity for TCWD to purchase capacity for purposes of emergency storage. Mr. Chadd advised other agencies currently participating with SMWD would have first rights of refusal for any additional capacity available. Mr. Chadd stated he will keep the committees and board apprised of the status.

Mr. Chadd inquired if the Board may want to agendaize discussion relating to the option to adjourn Regular Board meetings throughout the year if there are occasions where there is little or no action(s) required by the Board of Directors which would require a Regular Meeting of the Board of Directors to occur. Committee Member Safranski stated to agendaize this item for discussion as it would be a cost savings to the District. Mr. Safranski further suggested Staff and the Board may want to have discussions in early 2012 relating to an option of phasing out district paid health benefits to directors as another source of cost savings to the district.

Mr. Hector Ruiz, District Engineer, discussed the Raw Water Alternate Transmission Line (RWATL) as it relates to the appeal process currently underway by FEMA. Mr. Ruiz relayed information he received from a colleague relating to FEMA's exposure and experience with this type of claim and provided insight regarding information which may assist TCWD if it becomes necessary to submit an additional appeal relating to this project. Mr. Ruiz stated he will continue to move forward with preparation for this project and is ready to submit requests for proposals.

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Mr. Ruiz provided an update relating to potential fines and/or costs to TCWD as it relates to the SMWD sewage spill in March, 2010. Mr. Ruiz advised he has met with SMWD's lead engineer and the outcome of the discussion was that TCWD will not be required to pay any percentage of fine related to the actual spill of sewage as it has been substantiated TCWD's sewage flows were diverted. TCWD will however be required to pay its 7 percent contractual share of SMWD cost relating to realignment of sewer line, as a capital project.

Mr. Ruiz discussed the Skyridge development and the potential additional capacity this development may bring to the western portion of the District. Mr. Ruiz confirmed the developer is processing the required environmental documents through the city of Mission Viejo. Mr. Ruiz also confirmed the developer will be working with SMWD to satisfy run-off capture requirements. Mr. Chadd stated staff will provide a power point at the time of the December 21, 2011 Board meeting as it relates to this project and an overall view of the areas discussed.

Mr. Chadd stated he will be receiving the draft from Leaf & Cole, TCWD's audit firm, this week and will have the audit presentation for TCWD's Board of Directors at the time of the Regular Board meeting in January, 2012.

Mr. Chadd relayed information regarding a tour of TCWD facilities by a local Boy Scout Troop. Mr. Chadd discussed the possibility of incorporating facility tours during the 2012 Water Awareness month.

**The Executive Committee discussed the information presented and recommended forwarding to the Board. (Action Calendar).**

**LEGISLATIVE MATTERS**

**ITEM NO. 3)            REVIEW OF LEGISLATIVE INFORMATIONAL ITEMS**

Mr. Chadd suggested the Board may want Ms. Navaroli, TCWD's contract Treasurer, to provide information to the Board at the time of the Regular meeting in January in order to discuss information relating to the County of Orange and the State of California possible upcoming actions regarding public agency funds.

**The Executive Committee discussed the information presented. No action taken**

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**OTHER MATTERS**

**ITEM NO. 4)        REPORTS OR COMMENTS FROM THE GENERAL MANAGER  
AND/OR STAFF**

There were no reports or comments from the General Manager.

**ADJOURNMENT**

Committee Chair Mandich adjourned the December 12, 2011 Executive Committee Meeting at 7:41 a.m.